## DOMESTIC VIOLENCE PROTECTION ORDER PAPERWORK NOW ONLINE

The Protection Order Advocacy Program (POAP) strives to keep consistent public hours, but sometimes advocates may be held up in court or our office is at capacity.

To jump start the petition process start online at LegalAtoms.com while waiting to meeting with an advocate.

Once online, LegalAtoms will walk you through an easy step by step process to see if your case qualifies for a domestic violence protection order. Once you qualify you can begin entering the necessary information to complete your petition

You can reach this self-service tool from your personal cell phone or laptop. POAP also offers access to LegalAtoms in our office space.

POAP ADVOCATES CAN HELP YOU COMPLETE YOUR PETITION





King County Courthouse, Room C-213 516 Third Avenue 206-477-1103 Seattle, WA 98104



Kent, WA

Regional Justice Center, Room 2B 401 Fourth Avenue N. 206-477-3758 Kent, WA 98032



protectionorder@kingcounty.gov



LegalAtoms.com/domestic violence



Protection Order Advocacy Program

## **HOW IT WORKS:**

**Step One: Determine Eligibility** 

- 1. Visit <u>LegalAtoms.com/domestic-violence</u>
- 2. Enter your Zip Code and click "Start"
- 3. Complete the diagnostic questionnaire to see if you meet the legal standard to file for a domestic violence protection order. (if you do not qualify contact POAP office to find out more information about your options)
- 4. Once you've qualified, click "continue to your application". It is **free** to complete your paperwork online and you do not need to purchase review by attorney.

## **Step Two: Prepare Paperwork**

- 1. Answer a series of questions about your situation as required. (Make note of which questions are mandatory and which are optional. Not all questions may pertain to your situation.)
- 2. Click on "Generate Documents" to prepare your complete set of court forms as both PDF and Word documents.

At any point you can share your application with POAP advocates to complete your application online.

# PREPARE YOUR DV PROTECTION ORDER ONLINE. THEN SEND TO ADVOCATE FOR REVIEW, CONSULTATION, AND SAFETY PLANNING

## **Step Three: Advocate Review**

- 1. Share your forms with POAP advocate online by selecting "Share with Advocate"
- 2. Return to POAP office. Let the advocates know that you have completed your forms on <u>LegalAtoms.com</u> and we will take if from there.
  - (A) By providing the email address used to register your LegalAtoms account, advocates can review your petition for accuracy and help provide feedback.
  - (B) Advocates cannot give legal advice, however, advocates provide technical assistance and information about the process as well as safety planning.
  - (C)You may also print your forms or share them electronically with your community advocate if you are receiving services from a DV agency.

## **Step Four: Print and File your documents**

### FORMS NEEDED TO FILE

- 1.LEIS (Law Enforcement Information Sheet)
- 2. DVPO Coversheet
- 3. Return of Service
- 4. Temporary order for Protection Notice of Hearing
- 5. Petition for Order for Protection.

Optional Forms (depending on your case)

- 6. Child Custody Information Sheet
- 7. Order to Surrender Weapons without Notice

File your documents at any superior court clerks office

